

**ADVERTISEMENT FOR BIDS**

The Highland County Commissioners will receive bids, as provided in this notice for the New Courtyard for Highco, Inc. (the "Project"). These BIDS will be received at the Highland County Board of Commissioners, 119 Governor Foraker Place, Suite 211, Hillsboro, Ohio 45133, up to the hour of 9:15 a.m. on Wednesday, February 11, 2026, and read publicly thereafter in the Commissioners' Chambers at the above address.

The WORK entails the construction of a new courtyard at the existing Highco, Inc. facility.

One bid will be received for all work as described in the Contract Documents, including: General Trades and Electrical. Attention of bidders is called to all of the requirements contained in this bid packet, particularly to the Federal Labor Standards Provisions and Davis-Bacon Wages, (where applicable), various insurance requirements, various equal opportunity provisions, and the requirement for a payment bond and performance bond for 100% of the contract price.

Subject to the right of the OWNER to reject any and all bids and as provided below. The OWNER will award a single contract for all work in this project. Bidders must furnish all information requested on or accompanying the bid proposal. Failure to do so may result in disqualification of the bid.

Each BID must be submitted in a sealed envelope plainly marked on the outside as "BID FOR NEW COURTYARD FOR HIGHCO, INC.", 5215 US 50, Hillsboro, Ohio 45133."

Copies of the Contract Documents consisting of the plans and specifications and items of work, the proposal and contract forms may be obtained at the office of the ARCHITECT/ENGINEER, McCarty Associates, LLC, 213 North High Street, Hillsboro, Ohio 45133, Phone: (937) 393-9971. Documents may be obtained electronically or in paper format. To obtain documents electronically, interested parties must be placed on the Plan Holder's List by completing a Plan Holder's List Application as provided by the Architect. For paper copies of the bidding documents, interested parties must complete the Plan Holder's List Application and pay a nonrefundable charge of \$100.00 plus \$20.00 shipping & handling for each set so requested.

Each proposal shall be signed by the full name and business address of each person or company interested in bidding, and shall be accompanied by a surety bond by a bonding company authorized to do business in the State of Ohio, or by a certified check, cashier's check or letter of credit from a solvent bank, all in accordance with ORC 153.571. The bid guaranty bond shall be for the full amount of the bid and the certified check, cashier's check, or letter of credit shall be equal to a minimum of ten percent (10%) of the submitted proposal and made payable to Highland County Board of Commissioners. Proposals accompanied by certified check, cashier's check, or letter of credit will require a subsequent contract performance bond in the amount of one hundred percent (100%) of the contract amount. All provisions of the Ohio Revised Code, as it relates to bid guarantees, conditions, liabilities, and withdrawal of a bid are pertinent to this contract.

The proposal must be made on the forms provided therefore in the contract documents, or a copy thereof, with a price quoted for the work.

The OWNER reserves the right to waive any informalities and to reject any or all bids.  
By order of the Highland County Board of Commissioners.

APPLICATION for placement on PLAN HOLDER'S LIST

**NEW COURTYARD FOR HIGHCO, INC.**

To: McCarty Associates LLC  
213 N. High Street, Hillsboro, Ohio 45133  
Telephone 937-393-9971, email mbinder@mccartyassociates.com

I, the undersigned, request that I be placed on the Plan Holder's List for the above captioned project. By being on said list I understand and acknowledge:

1. The information furnished in this application is complete and accurate.
2. That I will be given access to documents that are provided to the public pursuant to a public notification of the anticipated bid opening relating to the referenced project.
3. That the documents I may obtain as a result of my placement on said list shall be used by me only for purposes relating to this bid solicitation and shall not be used for any other purpose.
4. I am responsible for verifying that documents so obtained are complete as indicated in the Index that is a part of the document list.
5. The Plan Holders' List is public information and the information being provided in this application will be published on line and provided to any parties having an interest in this Bid.

APPLICANT:

Company Name \_\_\_\_\_

Mailing address (U. S. Mail) \_\_\_\_\_

Shipping Address (Private carrier) \_\_\_\_\_

Contact Person Name \_\_\_\_\_

Email \_\_\_\_\_

Telephone \_\_\_\_\_

Fax \_\_\_\_\_

For printed copies of documents, **\$100.00 document fee plus \$20.00** shipping and handling is enclosed.  
(No charge for electronic access whereby Planholder downloads and prints documents.)

Signature of Applicant \_\_\_\_\_ date \_\_\_\_\_